

## DB2P Diagram - employers

Recommendations with regard to DB2P	When?	How?	Need more information?
Ensuring your secure access and your registration are in order or grant your service provider a delegation.	As fast as possible! The registration procedure may take some time. You cannot access the DB2P application without being registered and having secure access.	Via the Social Security portal ( <a href="#">French</a> , <a href="#">Dutch</a> )	Consult the information on the Social Security portal ( <a href="#">French</a> , <a href="#">Dutch</a> ).
Providing your pension institution with the necessary information so that it can meet its obligations.	Always provide your pension institution with the information it requests and keep it up-to-date on every change to your pension commitments(s) or to the list of affiliated individuals.	Via your pension institution	Contact your pension institution or consult the <a href="#">substantive documentation</a> .
You must inform us if the data in your DB2P file are not correct or are incomplete.	As fast as possible!	Via the DB2P application. Login and click on 'Report an error'.	Consult the <a href="#">user guide</a> .
What are your obligations towards Sigedis (DB2P)?	When?	How?	Need more information?
Communicating your viewpoint on (the relationship between) the collective pension commitments(s) given by your pension institution(s).	Collective commitments in DB2P prior to 1/5/2013 → before 31/12/2014. Collective commitments in DB2P after 1/5/2013 → within 90 days of being asked to do so by Sigedis (via your e-box).	Via the DB2P application. Login and choose 'Management in connection with commitments'.	Consult the <a href="#">user guide</a> and the <a href="#">substantive documentation</a> .
Declaring your internally financed individual pension commitments to DB2P.	From January 2014 and no later than 31 December 2014.	Via the DB2P application. Login and choose 'Internal commitments'.	
What are the possibilities that DB2P offers?	When?	How?	Need more information?
Consult your DB2P file online	From May 2013	Via the DB2P application.	Consult the <a href="#">user guide</a> and the <a href="#">substantive documentation</a> .
Consult information on the financing of your commitment(s):			
- the employer premiums that are subject to the special contribution of 8.86%	From May 2013. The summary of the premiums in a given year (T) will only be complete at the beginning of July of the following year (T+1).	Via the DB2P application. Login and choose 'Contributions'.	Consult the <a href="#">user guide</a> and the <a href="#">substantive documentation</a> .
- the deposits that you have made within the framework of a solidarity commitment	From May 2013. The summary of the premiums in a given year (T) will only be complete at the beginning of July of the following year (T+1).		
- the 'premiums' for the supplementary pension accrual that are taken into account in the calculation of the special contribution of 1.5%.	From September 2013.		
What obligations do you NOT have with regard to Sigedis (DB2P)?	When?	How?	Need more information?
The payment of the special contribution of 8.86% and the declaration thereof (via DMFA).	As per NSSO and NSSOLPA instructions.	Via the DMFA declaration to NSSO and NSSOLPA	You can go directly to NSSO and NSSOLPA or consult the information on the Social Security portal ( <a href="#">French</a> , <a href="#">Dutch</a> ).
The payment of the special contribution of 1.5% (Wijninckx contribution) and the declaration thereof (via DMFA).			

## DB2P Diagram – enterprises

Recommendations with regard to DB2P	When?	How?	Need more information?
Ensuring your secure access and your registration are in order.	As fast as possible! The registration procedure may take some time. You cannot access the DB2P application without being registered and having secure access.	Via the Social Security portal ( <a href="#">French</a> , <a href="#">Dutch</a> )	Consult the information on the Social Security portal ( <a href="#">French</a> , <a href="#">Dutch</a> ).
Providing your pension institution with the necessary information so that it can meet its obligations.	Always provide your pension institution with the information it requests and keep it up-to-date on every change to your pension commitments(s) or to the list of affiliated individuals.	Via your pension institution	Contact your pension institution or consult the <a href="#">substantive documentation</a> .
You must inform us if the data in your DB2P file are not correct or are incomplete.	As fast as possible.	Via the DB2P application. Login and click on 'Report an error'.	Consult the <a href="#">user guide</a> .
What are your obligations towards Sigedis (DB2P)?	When?	How?	Need more information?
Declaring your internally financed individual pension commitments to DB2P.	From 2014.	Via the DB2P application. Login and choose 'Internal commitments'.	Consult the <a href="#">user guide</a> and the <a href="#">substantive documentation</a> .
What are the possibilities that DB2P offers?	When?	How?	Need more information?
Consult your DB2P file online.	From 2015.	Via the DB2P application.	Consult the <a href="#">user guide</a> and the <a href="#">substantive documentation</a> .
Consult information on the financing of your commitment(s): - the 'premiums' for the supplementary pension accrual that are taken into account in the calculation of the special contribution of 1.5%.	From September 2013.	Via the DB2P application. Login and choose 'Contributions'.	Consult the <a href="#">user guide</a> and the <a href="#">substantive documentation</a> .
What obligations do you NOT have with regard to Sigedis (DB2P)?	When?	How?	Need more information?
The payment of the special contribution of 1.5% (Wijninckx contribution).	As per the NISSE instructions.	Via a payment to NISSE	You can go directly to <a href="#">NISSE</a> .

